

2020 Spring Exchange @ POSTECH: Online Application Guideline: Introduction

- Period of Nomination: September 1 ~ 15, 2019
- Online application will be available from September 1 to October 1, 2019.
- After completing the online application, students will print out the application form, sign on it, and submit it to their outbound exchange coordinator at home university. Then, the staff will sign on it and send a soft copy of the signed application form to POSTECH International Relations (kiljongyoo@postech.ac.kr) no later than October 1, 2019.
- Submission of original documents is not necessary.
- Supporting Documents to Prepare (in PDF only less than 5 MB each)
 - Academic transcript in English
 - Certified score of English proficiency (for non-native English speakers only)
 - One recommendation letter from home university supervisor
 - Copy of Passport
 - Letter of Approval (for research exchange students only)
- Research exchange students (Type: C+R & R) are required to contact a POSTECH professor and get approval for research projects before applying. Letter of approval from the advising professor must be attached on the online application form.
- Contact: Mr. Kiljong Yoo (kiljongyoo@postech.ac.kr Tel. +82-54-279-3685)

2020 Spring Exchange @ POSTECH: Online Application Guideline: Step 1

○ Please go to <http://international.postech.ac.kr/inbound-programs/apply-inbound-programs/>

○ Consent on the Privacy Policy

Privacy Policy

Announcement on the Collection, Use, and Provision of Personal Information

POSTECH has collected and utilized personal information in accordance with the related law, including the Framework Act on Education, the Higher Education Act, the Private School Act, the School Health Act, etc.

Collected personal information will be utilized to fulfill the terms and conditions of the admission contract (creation and management of student records), and will further be used for the provision of on-campus facilities as well as for students' welfare. In accordance with the purpose of collecting personal information, POSTECH will provide or commit to a third party within its legal duty or obligation. POSTECH will provide collected personal information (name, gender, date of birth, home university, nationality, Alien Registration Number, and admission information) to DB Insurance in order to purchase the compulsory inbound insurance. The notice will be provided in advance when POSTECH utilizes the collected information for any other purposes as the collected information will be provided, processed, and eliminated within the agreement period.

Collected personal information will be stored and processed using appropriate physical and technical security, and will be destroyed immediately after the retention period. In the case of collected information that is provided or committed to a third party, it will be kept and processed by the related law while POSTECH will lead the third party to safely handle the collected information.

Collection, Use and Provision of Personal Information Agreement

I fully understand the contents written above, and agree that POSTECH shall collect and utilize my personal information in accordance with the related law, and Personal Information Protection Act.

I hereby give my consent to processing of my personal data.

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After reading the policy, click on the box

Click on 'next'

○ Step 1: Personal Information

- Please type your full name as in your passport.
- Email and password will be required to access "Complete Application Form"
- If you complete the step 1, please click on "next"

2020 Spring Exchange @ POSTECH: Online Application Guideline: Step 2

○ Step 2: Home University

The screenshot shows a web form titled 'Home University' with the following fields and controls:

- Name of Current Home University ***: A text input field.
- Country**: A text input field.
- Current Level of Study ***: A dropdown menu with 'Undergraduate' selected.
- Current Academic Year ***: A dropdown menu with '1st Year' selected.
- Current CGPA**: A text input field.
- Major (Discipline) ***: A section header above a text input field.
- 1 Major ***: A text input field.
- Navigation**: A 'back' button on the left and a 'next' button on the right.
- Controls**: A red '+' button and a red '-' button are located below the '1 Major' field.

Three callout boxes provide additional instructions:

- Blue box**: Points to the 'Current CGPA' field. Text: 'Current CGPA should be the same as the score on your academic transcript. e.g. 3.35 / 4.0 (maximum)'
- Green box**: Points to the '+' button. Text: 'If you study more than one academic program, please click on '+' to create a slot for an additional major'
- Orange box**: Points to the 'next' button. Text: 'After completing the Step 2, Please click on 'next''

Current CGPA should be the same as the score on your academic transcript.
e.g. 3.35 / 4.0 (maximum)

If you study more than one academic program, please click on '+' to create a slot for an additional major

After completing the Step 2, Please click on 'next'

2020 Spring Exchange @ POSTECH: Online Application Guideline: Step 3

○ Step 3: Application Information

Apply

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STEP 01 | STEP 02 | **STEP 03** | STEP 04 | STEP 05 | STEP 06 | STEP 07

Application Information

Application Category *

Exchange (Course-taking)

Period of intended stay *

2020 Spring (FEB-JUN)

Intended Field of Study at POSTECH *

Department at POSTECH *

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If you are an exchange student for research, you may type your own study period after prior consultation with your advising professor at POSTECH.

- Choose one among Application Categories
 - Exchange (Course-taking)
 - Exchange (Research)
 - Exchange (Course-taking + Research)
- Choose a period of intended stay
 - **2020 Spring (FEB-JUN)**
 - **2020 Spring & Fall (FEB - DEC)**
- Type intended field of study and host department-to-be at POSTECH
- Research exchange students (Type: C+R & R) are required to contact a POSTECH professor and get approval for research projects before applying. Research students must enter the name of POSTECH advisor who approves their admissions.

2020 Spring Exchange @ POSTECH: Online Application Guideline: Step 4-6

- **Step 4: English Language Proficiency (for non-native English Speakers)**
 - Please type your English language test score if you are a non-native English speaker.
 - ※ Requirement: TOEFL iBT 79, IELTS 6.0 or above
 - It may be substituted with equivalent proof documents approved by an exchange coordinator at home university (ex. certificate, letter, or score sheet)

- **Step 5: Upload Supporting Documents**
 - **Format: PDF, size of each file should not exceed 5 MB.**
 - If you are an exchange student for research, please download 'letter of approval' and send it to your advising professor-to-be to get the signature. And then, please upload the signed letter.

- **Step 6: Financial Support & Housing**
 - If you receive any financial support for your exchange study, please specify details of scholarship. This will be written on the Certificate of Admission, a required document for your visa application.
 - Please answer for the question about your preference for housing.

2020 Spring Exchange @ POSTECH: Online Application Guideline: Step 7-8

○ Step 7: Statement of Purpose & Submission

- Please write a statement of purpose (within A4 2 pages).
- After submission, the page will be connected to 'Complete Application Form'
- Submitted information and documents will be saved on the server.

○ Step 8: Complete Application Form: Edit/Delete/Print

- Please log in with your email and password you made in the Step 1.
- You may edit or delete before printing out your application form.
- If the application form is completed, please print out the completed application form, sign on it and submit the signed document to your outbound exchange coordinator.

2020 Spring Exchange @ POSTECH: Online Application Guideline: Step 8

○ Step 8: Complete Application Form: Edit/Delete/Print

Complete Application Form

Personal Identification
Your email and password will be required to view and print the completed application form.

E-mail

Password

Log in with your email and password



Complete Application Form

Applicants may modify and print out their applications on this page.
To print out your applications, please click on the applied program.
Printed application documents must be signed by the home university exchange program coordinators and then sent to POSTECH International Relations (kiljongyoo@postech.ac.kr)

Submission Deadline :
Spring Entry : October 1
Fall Entry : April 1
Exchange/Visiting Research : 90 days prior to the start date

Contact :
Inbound Coordinator : Mr. Kiljong Yoo
Email : kiljongyoo@postech.ac.kr
Tel : +82-54-279-3685

No	Email	Registration Date	Edit	Applied Program (Click to Print)
1	kiljongyoo@postech.ac.kr	2016.08.11 17:17	Edit Delete	Inbound Programs

Click to view and print your completed application form

Thank you!